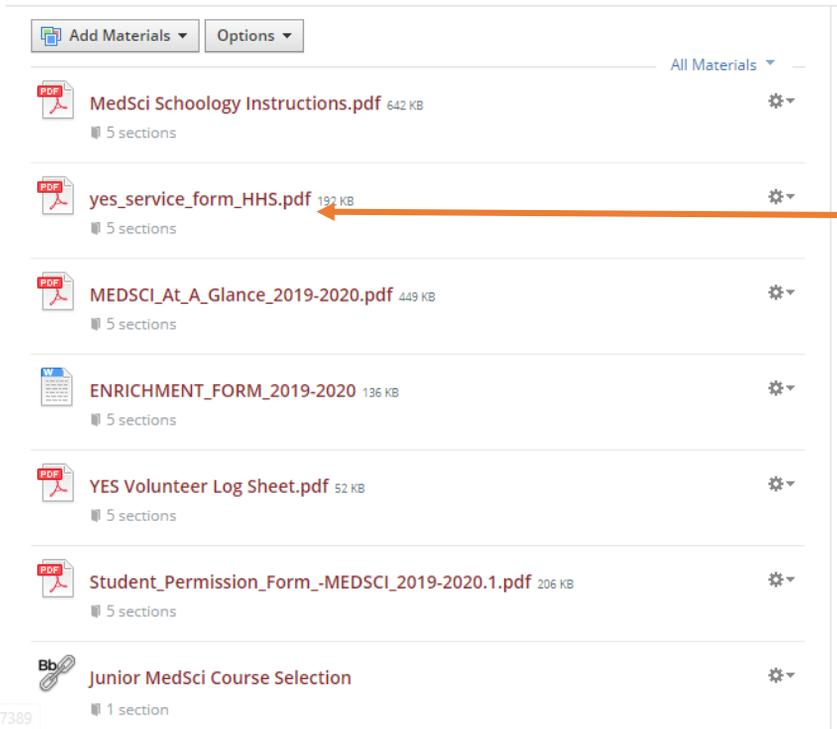


# How to Submit YES Hours

1. Log in Schoology. Make sure you are in the academy course.

HIGHTOWER H.S

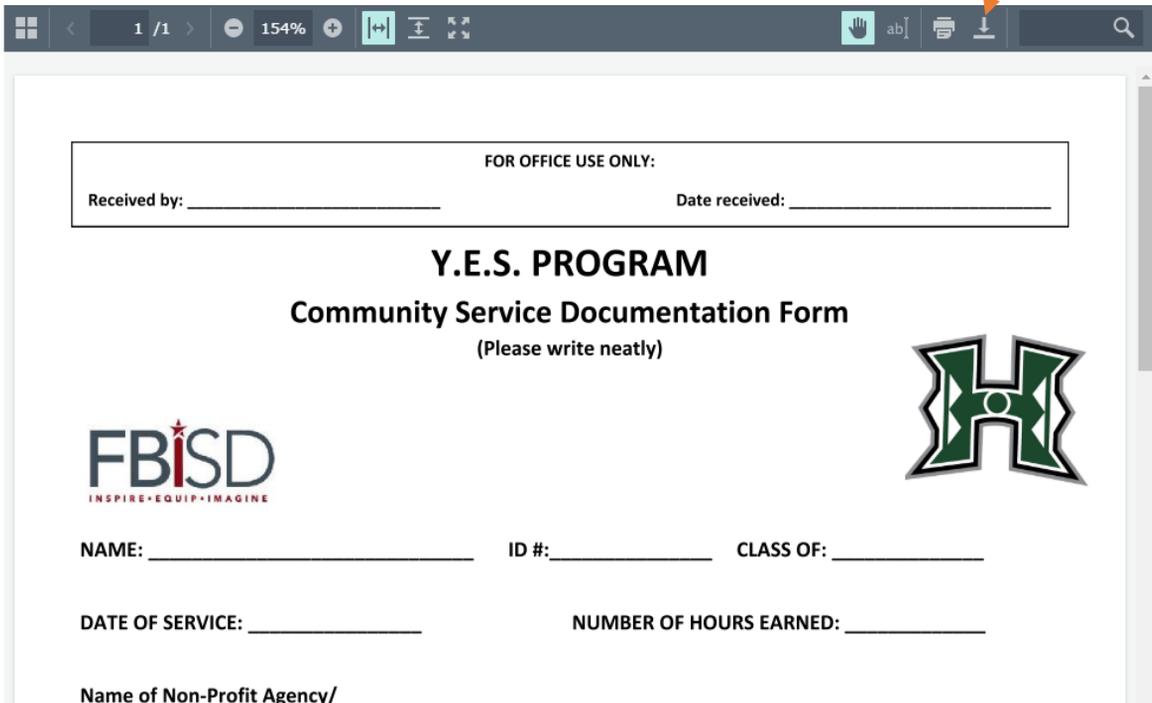


A screenshot of a Schoology course materials page. At the top, there are buttons for 'Add Materials' and 'Options'. Below is a list of materials under the heading 'All Materials'. The list includes:

- MedSci Schoology Instructions.pdf 642 KB (5 sections)
- yes\_service\_form\_HHS.pdf 197 KB (5 sections) - An orange arrow points to this item.
- MEDSCI\_At\_A\_Glance\_2019-2020.pdf 449 KB (5 sections)
- ENRICHMENT\_FORM\_2019-2020 136 KB (5 sections)
- YES Volunteer Log Sheet.pdf 52 KB (5 sections)
- Student\_Permission\_Form\_-MEDSCI\_2019-2020.1.pdf 206 KB (5 sections)
- Junior MedSci Course Selection (1 section)

2. Click on the file yes service form

2. Down load form



A screenshot of a PDF form titled "Y.E.S. PROGRAM Community Service Documentation Form". The form includes a header for "FOR OFFICE USE ONLY" with fields for "Received by:" and "Date received:". Below the title, it says "(Please write neatly)". The form features the FBIISD logo (INSPIRE • EQUIP • IMAGINE) and a stylized green and white 'H' logo. At the bottom, there are fields for "NAME:", "ID #:", "CLASS OF:", "DATE OF SERVICE:", and "NUMBER OF HOURS EARNED:". The final field is "Name of Non-Profit Agency/". An orange arrow points to the download icon in the PDF viewer toolbar at the top right.

# How to submit YES Hours

4. Fill form, save form, name it (first name, last name)

(Please write neatly)



NAME: John Smith ID #: 123456 CLASS OF: 2023

DATE OF SERVICE: 9/29/19 NUMBER OF HOURS EARNED: 3

Name of Non-Profit Agency/  
Recipient of services: Fort Bend Rail Road Museum

Sponsor/Coordinator/ Recipient Signature: \_\_\_\_\_  
\*Before signing this form, please verify that all information has been completed accurately.  
\*If there are multiple dates of service, a log must be attached with dates, number of hours worked on each date, and duties fulfilled.

Phone number of agency/ recipient: (281) 633-2846

Address of agency/ recipient: 1921 Avenue F, Rosenberg, TX 77471

Email address for contact person/recipient: \_\_\_\_\_

Provide a brief description of what you did for this Community Service.

Volunteer at Railfest painting faces

Were you paid, rewarded, or required to do this service? no

Are you a member of the organization that benefitted from this service? no

Student Signature \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

5. Click to Open [Google Form](#) . Fill out form



## 2019-2020 Medical Science Academy Volunteer Submission Form

Use this form to submit supporting documents for your YES volunteer hours. You MUST complete all fields as well as upload a picture of your signed YES documentation form in order for your hours to be verified.

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Not [hhscaacademies@gmail.com](mailto:hhscaacademies@gmail.com)? [Switch account](#)

\* Required

Email address \*

Your email \_\_\_\_\_

First Name \*

Your answer \_\_\_\_\_

# How to submit YES Hours

Class of \*

2023 ▾

Date of Service Performed (List the first date if providing a log) \*

Date

09/29/2019

Number of Hours \*

4

Name of Non-Profit Agency/Organization in Need \*

Fort Bend Rail Road Museum

Upload a picture of your signed YES Documentation Form \*

[ADD FILE](#)

A copy of your responses will be emailed to the address you provided.

[SUBMIT](#)

Never submit passwords through Google Forms.

6. Upload your Volunteer Form



7. Submit form

